

**BYLAWS OF THE
AMERICAN SOCIETY FOR RICKETTSIOLOGY INC**

Article 1 Name

This organization shall be known as: American Society for Rickettsiology

Article II Purpose

This corporation is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

SPECIFIC PURPOSE

To encourage basic and applied research in all aspects of rickettsiology and rickettsial diseases;

To foster exchange of information among scientists engaged in research on rickettsiae and rickettsial diseases through periodic meetings and other devices or instruments as may be appropriate;

To encourage recruitment and training of early career and trainee scientists in rickettsiology and rickettsial diseases;

To consider and make recommendations on scientific policy matters pertaining to rickettsiae and rickettsial diseases as may be desirable or necessary for the advancement of basic and applied knowledge in this field;

To advise governmental and health agencies, when appropriate, on matters relevant to rickettsiae and rickettsial diseases;

To foster scientific exchange between American rickettsiologists and their counterparts in other countries;

To interact in an appropriate manner with other scientific organizations as required and desirable.

Article III Membership

All persons who by their professional work have demonstrated interest in the objectives of the Society are eligible for membership. All members who have paid the current dues will be entitled to receive all communications of the Society and to vote on matters by mail or electronically at the business session of the Conference.

Regular membership: Is defined as faculty and early career researchers member is defined who are within 10 years of their terminal degree or post-doctoral training program, whichever is latest.

Trainee membership: Is defined as: (1) being enrolled in an undergraduate, graduate, or professional program at a degree-granting institution of higher learning; or (2) having obtained their doctoral degree and are currently working in a postdoctoral trainee program. Graduate and professional students, residents, and postdoctoral fellows are considered trainee members of the ASR.

Honorary membership. The Society may elect to honorary membership such persons who are deemed deserving of this honor on the basis of contributions to the fields of interest and endeavor encompassed by the purposes of this Society. Honorary membership shall be a lifetime membership and shall not require payment of dues or Conference registration fees.

Article IV Officers

The officers of the Society shall be a President, Vice-President and a Secretary-Treasurer, Councilor at Large and Past-President. These officers shall be elected at the business session of each Conference. They shall take office at the conclusion of the Conference at which they were elected and shall serve until their successors have been elected and installed in office.

Article V Executive Council

There shall be an Executive Council consisting of elected officers, the immediate past-President and a Member-at-Large to be elected by the membership at the time of election of officers. The Council shall serve until the conclusion of the following Conference. The function of the Executive Council will be to conduct the day-to-day business of the Society within the guidelines set forth in Article II, as well as to conduct the business meeting of the entire membership to be held at each Conference.

Article VI Committees

There shall be a Program Committee responsible for organizing each Conference. The chair shall

be a member of the organization hosting the ensuing Conference who shall be appointed by the President with approval by the Executive Council. The chair shall select committee members and appoint whatever subcommittees deemed necessary to establish a successful Conference. Nominating.

There shall be a Nominating Committee of three members to be appointed by the President on or before the first day of the Conference. This committee shall present a slate of candidates for the officers of the Society and the Executive Council Member-at-Large. Nominations shall also be solicited from the floor at the Conference business meeting. Appropriate Ad Hoc committees may be appointed as needed by the President to report to the Executive Council on special matters.

Article VII Conference of the Society

The Conference shall be held annually or at least biennially on dates and places to be selected by the Society. Input on conference venues will be solicited from the membership but the selection of the conference venue will be decided by the executive committee. Invitations to attend the Conference shall be issued to members or previous members of the Society and other scientists who are active in the field of rickettsiology.

Registration fee

A registration fee shall be paid by each registrant attending the Conference, honorary members excepted. This fee shall be fixed by the Executive Council based upon recommendations of the Organizing Committee and shall be sufficient to defray expenses incurred by the Conference. Surplus funds shall be turned over to the succeeding Secretary-Treasurer to be allocated toward the expenses incurred during the next Conference.

The registration fee shall include the membership dues to be paid separately to ASR at the completion of the meeting.

Student fees. Special reduced registration fees may be set by the Executive Council for interested persons who are clearly in a student status.

Article VIII Dues

Dues for the succeeding term shall be set by the Executive Council. Dues will be assessed every year and will be payable upon registration for the succeeding Conference.

Article IX Conference Proceedings

The Organizing Committee shall be responsible for editing and assembling the Proceedings of

the Conference. Their distribution to the membership shall be the responsibility of the Secretary-Treasurer.

The proceedings shall include some or all of the following items:

- A. List of Registrants
- B. Abstracts of all leading papers.
- C. Minutes of the business session, including the financial report of the previous Conference.

Each participant selected by the Organizing Committee to present a paper shall furnish a suitable abstract of this presentation by the due date set by the Organizing Committee. From time to time, publication in full of the Conference proceedings may be desirable. This decision will be made by the Executive Council acting in concert with the Organizing Committee based on the recommendation of the membership at the preceding Conference.

Article X Distribution of Minutes

Minutes of the business meeting shall be prepared and distributed to each member of the new Executive Council as soon as possible after each Conference. This shall be the duty and responsibility of the immediate past Secretary-Treasurer. Minutes of the Business Meeting will be published in a Newsletter after the Conference and/or in the Proceedings for the next conference. This will be responsibility of the incoming Secretary-Treasurer. Copies of the current Constitution and By-Laws shall be sent to members of the Society upon request, and are available on the Society's web page.

Article XI Amendments

The Constitution and By-Laws of this Society may be amended by vote of two-thirds of the registrants attending the regular business meeting of the Conference, with notification of the proposed change to make at least 24 hours, and preferably several weeks before the said business meeting.

ADOPTED: JULY 11, 2022